



**JEFFERSON PARISH PUBLIC SCHOOL SYSTEM**  
 501 MANHATTAN BOULEVARD  
 HARVEY, LOUISIANA 70058  
 (504) 349-7803  
[www.jpschools.org](http://www.jpschools.org)

**INFORMATION FORM FOR JEFFERSON PARISH PUBLIC SCHOOL SUPERINTENDENCY**

1. Fill out information form as completely as possible hand deliver or submit your application with the appropriate certification post marked no later than February 23, 2018 to Jefferson Parish Public School Board, c/o **SUPERINTENDENT SEARCH**, 501 Manhattan Boulevard, Harvey, Louisiana 70058
2. In addition to your cover letter, this filled out application form along with your appropriate certification and any additional helpful information.
3. Applicants are asked not to contact the Jefferson Parish School Board except as they may be requested to do so.
4. Please fill in all blanks.

**PERSONAL INFORMATION:**

LAST NAME _____	FIRST _____	MIDDLE INITIAL _____
BUSINESS ADDRESS _____		TELEPHONE (    ) _____
CITY _____	STATE _____	ZIP _____
HOME ADDRESS _____		TELEPHONE (    ) _____
CITY _____	STATE _____	ZIP _____

***(A COMPLETE PHYSICAL EXAMINATION, AT THE EXPENSE OF THE BOARD, WILL BE REQUIRED OF THE THREE (3) FINAL CANDIDATES FOR SUPERINTENDENCY.)***

PRESENT POSITION \_\_\_\_\_ CURRENT SALARY \_\_\_\_\_

TYPE OF ORGANIZATION OR SCHOOL DISTRICT \_\_\_\_\_

ENROLLMENT \_\_\_\_\_

ANNUAL BUDGET \_\_\_\_\_ TYPES OF CERTIFICATES HELD \_\_\_\_\_

**PROFESSIONAL PREPARATION:**

	INSTITUTION & LOCATION	MAJOR/MINOR	DEGREE	GRADUATION DATE
UNDERGRADUATE				
GRADUATE				

**EMPLOYMENT HISTORY:** List all experience in chronological order.

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INSTITUTION & LOCATION	POSITION	FROM/TO	YEARS	SIZE/UNIT
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On a separate sheet, please state briefly your key professional accomplishments in the order of importance with which you regard them.

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**REFERENCES:** Please list the names of four persons who know of your professional work and qualifications. Fill in all blanks.

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NAME	POSITION	PRESENT ADDRESS	TELEPHONE NUMBER (Office/Residence)	EMAIL
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I have requested that my confidential file be forwarded from \_\_\_\_\_

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(NAME OF INSTITUTION)

**Candidates for the Superintendency, who are invited for an interview with the School Board, are expected to provide evidence of certification eligibility in Louisiana prior to interview.**

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(SIGNED)

(DATE)

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*In order to ascertain the educational philosophy and management strategies of the applicant for the position, we ask you to complete the following question. Please use one additional page if needed.*

**Can the Superintendent maintain the quality of education in a period of changing demographics of this school system and how?**

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*In this space please provide any additional information that may be of interest to the Board.*

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4. Were your children educated in a public school system?

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