

## 2017-18 SLT Acceptance Checklist

As evaluators review employee Student Learning Targets, the following must be verified:

1. Every employee has submitted at least two (2) SLTs, or plans to submit additional SLT(s) for the Spring semester.
2. For each grade and/or subject, every employee has submitted required SLT(s).  
**Example:** If a teacher is including SLTs for 4<sup>th</sup> grade ELA and Science, he/she must include the following SLTs before selecting any optional SLTs:
  - a) LEAP – ELA (Basic and/or Mastery)
  - b) LEAP – Science (Basic and/or Mastery)\* SLTs should include ALL students in the grade level/subject taught by the teacher.
3. The following information is included, and correct (all fields must be completed).
  - a) Course Category
  - b) Grade
  - c) Interval of Instruction
  - d) Assessment Name
4. Baseline data has been submitted to evaluator, as appropriate.  
This may include:
  - a) Completed SLT calculator
  - b) 2016-17 LEAP Results
  - c) Teacher Created Assessment pre- and post-assessments (sent to Compass contact) with scores
5. Scoring plan is complete.
  - a) No achievement range is below zero (0).
  - b) No achievement range exceeds one hundred percent (100%).
  - c) The Full Attainment and Highly Effective achievement ranges are complete. (There are no \*\*\*)
  - d) Attainment ranges are rounded to the nearest hundredth of a percent and do not overlap.  
(Example: Full Attainment: 80 – 89.99%, Highly Effective: 90 – 100%)

Print Name: \_\_\_\_\_

School Name: \_\_\_\_\_

The above SLT information has been reviewed for all employees assigned to me in the Compass Information System (CIS).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date