

# Accommodation and Correlation for ELLs (ACE) Form: School Year \_\_\_\_/\_\_\_\_

(Rev. 12/14)

*In compliance with federal mandates this form must be completed annually on ALL ELLs (active and Refused ESL program participants). ACE form should be completed by the ESL teacher, or testing coordinator at non ESL sites. This form provides documentation of ongoing classroom accommodations and annual state-wide testing accommodations. It should be completed within 15 school days of the start of school, or enrollment of new students and signed by all teachers of the ELL. A copy of this form will be distributed to each teacher of the ELL and the parent, the blue ELL folder (original) and one copy (yellow) to Central Office ESL Designee. High schools having block schedules will be required to complete this form again for all ELLs, within 10 days of the second semester.*

Student Name: (Last, First) \_\_\_\_\_ Grade \_\_\_\_ SPED \_\_\_\_ 504 \_\_\_\_ GT \_\_\_\_

Most recent English Proficiency Assessment information: Date \_\_\_\_\_

W-APT Test: Speaking \_\_\_\_ Listening \_\_\_\_ Reading \_\_\_\_ Writing \_\_\_\_ Composite Score \_\_\_\_ **OR**

ELDA Level: Listening \_\_\_\_ Speaking \_\_\_\_ Reading \_\_\_\_ Writing \_\_\_\_ Composite \_\_\_\_

NOTE: B = Beginner; LI = Lower Intermediate; UI = Upper Intermediate; A = Advanced

Language Level: (circle one) **Beginner** **Lower Intermediate** **Upper Intermediate** **Advanced**

Check one of the following:

\_\_\_\_\_ ESL program participation \_\_\_\_\_ Refused ESL services \_\_\_\_\_ Refusal Date \_\_\_\_\_

Person completing this form: (Print) \_\_\_\_\_ School: \_\_\_\_\_

(Signature) \_\_\_\_\_ Date \_\_\_\_\_

SUBJECT	COURSE TITLE	SIGNATURE OF RECEIPT OF ACCOMMODATIONS LISTED BELOW (Sign/Print)	DATE
Mathematics		/	
Science		/	
Social Studies		/	
P.E./Health		/	
Reading/ELA		/	
Elective		/	
ESL		/	

\_\_\_\_\_ Parent was given a copy of the ELL Federal Guidelines

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

ESL Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

ABIT Signature \_\_\_\_\_ Date \_\_\_\_\_

**SYSTEMWIDE TESTING ACCOMMODATIONS**

- |   |  |
|---|--|
| _____ Extended time<br>_____ Test Administered by ESL Teacher or by Individual Providing Language Services<br>_____ Small group administration (8)<br>_____ Individual Administration<br>_____ Test read aloud on Math, Science, and Social Studies assessment (grades 3-8)<br>_____ Test read aloud (except for reading comprehension) on EOC assessment | _____ Color overlay (visual aid)<br>_____ Provision of English/Native Language Word-to-Word Dictionary (no definitions)<br>_____ Color Overlay<br>_____ Directions in Native Language<br>_____ Line Reader (visual aid)<br>_____ Magnification (visual aid)<br>_____ Specialized equipment or furniture<br>_____ Math assessment in Spanish (Grades 3-8)<br>_____ Noise Buffer |
|---|--|

**ONGOING CLASSROOM ACCOMMODATIONS**

- |   |   |
|---|---|
| _____ Test read aloud (All content areas except English Language Arts)<br>_____ Test read aloud (All content areas except Reading Comprehension)<br>_____ Modified/shortened tests<br>_____ Preferential seating<br>_____ Bilingual paraprofessional support<br>_____ Extended time for test and assignments<br>_____ Increased hands-on activities<br>_____ (Use graphic organizers and other visuals)<br>_____ Cooperative learning/ peer assistance<br>_____ Peer assistance for note taking<br>_____ Spelling deductions discounted<br>_____ Bilingual dictionary/electronic translator allowed at all time | _____ Shortened, modified, fewer, or taped assignments<br>_____ Reduced paper/pencil tasks<br>_____ Photocopied notes/study guide<br>_____ Compositions and written assignments sometimes accepted in native language<br>_____ Line Reader (visual aid)<br>_____ Magnification (visual aid)<br>_____ Native language reading materials sometimes allowed<br>_____ Noise Buffer (audio aid)<br>_____ Repeated directions<br>_____ Specialized equipment or furniture<br>_____ Taped textbooks/novels |
|---|---|

\_\_\_\_\_ Other- please specify \_\_\_\_\_

K-12 ELL Grading Policy: (Approved BESE, 2005) **If accommodations are not provided to an ELL, a failing grade is not to be assigned as this would violate the student's right to an equal education.** Also see JPPSS, Pupil Progression Plan

*"Where inability to speak and understand the English language excludes national origin minority group children from effective participation in the educational program offered by a school district, the district must take affirmative steps to rectify the language deficiency in order to open the instructional program to the students."* New Memorandum: 1970

**NOTE: ELEMENTARY GRADING POLICY:** Beginner ESL students at the elementary level are awarded participation grades in all subjects. Intermediate, Advanced, and Refused elementary students should be awarded achievement grades with accommodations.

White: Blue ELL Folder

Yellow: ELAD

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