The “Absent Exempt” code in Infinite Campus must be used in these instances:

1. Extended personal physical or emotional illness as verified by a physician or nurse practitioner licensed in the state (3 or more consecutive days)
2. Extended hospital stay in which a student is absent as verified by a physician or dentist (3 or more consecutive days)
3. Extended recuperation from an accident in which a student is absent as verified by a physician, dentist, or nurse practitioner licensed in the state (3 or more consecutive days)
4. Extended contagious disease within a family in which a student is absent as verified by a physician or dentist licensed in the state (3 or more consecutive days)
5. Observance of special and recognized holidays of the student’s own faith
6. Visitation with a parent who is a member of the United States Armed Forces or the National Guard of a state and such parent has been called to duty for or is on leave from overseas deployment to a combat zone or combat support posting. Excused absences in this situation shall not exceed five school days per school year
7. Absences verified and approved by the school principal or designee as stated below:
   a) prior school system-approved travel for education;
   b) death in the immediate family (not to exceed one week) or
   c) natural catastrophe or disaster

*** Please ensure that the comment section in IC is completed whenever the “Absent Exempt” code is used. Retain all documentation that would support the use of this particular code.