



COMPLIANCE OFFICE
JEFFERSON PARISH PUBLIC SCHOOL SYSTEM
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jpschools.org

Dr. Cade Brumley
 SUPERINTENDENT

Gretchen A. Williams
 EXECUTIVE DIRECTOR OF
 COMPLIANCE

MAGNET SCHOOL/MAGNET PROGRAM
Application for J.C. Ellis Immersion Program due to Boundary Change

2018-2019 APPLICATION and TRANSFER REQUEST FORM
Deadline to Submit Request: 4:00 pm, June 1, 2018

Please check the box in front of the program in which your child participates.

	French Immersion		Spanish Immersion
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Name of Student _____ Grade Level 2018-2019 _____
 First Middle Last

Parent/Legal Guardian _____ Phone: (Home) _____ (Cell) _____

Address _____
 (NUMBER AND STREET) (APARTMENT NUMBER) (CITY) (ZIP)

Date of Birth _____ Present Age _____ Present School _____

Name of School in Current JPPSS Attendance Zone: _____

Parent/guardian must hand deliver completed form to the Compliance Office, 501 Manhattan Blvd., Suite 1100, Harvey, 70058 or to the Emenes Building, 822 S. Clearview Pkwy., Elmwood, 70123 between 8:00 am and 4:00 pm M – F. The deadline to submit this request is 4:00 pm, June 1, 2018.

I hereby certify that all information contained in this application is complete and correct to the best of my knowledge. I understand that material misrepresentations or omissions may result in denial of the application.

Parent's Signature _____ Date _____

You will be notified of the status of your transfer request via fax, phone, email and/or U.S. Mail. Please provide your email address on the line below:

_____ e-mail address

NOTE: Students with an approved Inter-District Transfer form may remain at their current school until the terminal, or last grade of the school, but must submit an Inter-District Transfer Form and the Transfer Permission form on a yearly basis.

Criteria for Magnet School/Magnet Program Transfers

- Transfers for students in grades kindergarten through seven shall be made at least 30 days prior to the commencement of a school year or, where permitted by a particular magnet program with sufficient grade level capacity to accept a transferring magnet student, at least 30 days prior to the beginning of the second semester of a school year. Students in grades 8 through 10 seeking enrollment in a magnet school shall submit the appropriate transfer form at least 30 days prior to the commencement of a school year. Students entering into the school system for the first time may seek enrollment in a magnet school upon entering into the School System from another school district or from a private or home school situated within the Parish of Jefferson where such in-term enrollment is permitted by a magnet program and neither grade level nor school overcrowding will result.

Approved: _____ Denied Criteria _____
 Denied Capacity _____

Approved: _____ Denied Criteria _____
 Denied Capacity _____

 Compliance Officer Date

 Principal Date